

Shuman Juvenile Detention Center

Residential Services Department

Student Internship

Position Summary: The purpose of the Residential Services Department is to develop a therapeutic environment designed to assist youth in adjusting to the detention setting. The department provides enrichment programs, case management services including intake assessments, individualized safety plans, one-on-one sessions, and consults with external organizations for ongoing & specialized services.

The Residential Services Intern will provide administrative, case management and program support to the Residential Services Department. Interns will work directly with the residents.

The ideal candidate must display a strong sense of self, exercise sound judgment, demonstrate conflict management skills and has ability to multi-task in a fast-paced ever-changing environment.

All interns must work 20- 40 hours per week within our 9am-5pm, Monday through Friday schedule. This is an unpaid internship.

Applications accepted from February to May.

Interviews will take place in JUNE.

***A maximum of four (4) students will be selected as an intern.**

A two semester and/or yearlong commitment is preferred but not required.

Qualifications:

School Requirement: An Accredited College or University

Age Requirement: Must be 21 years of age or older

Required Documents upon Interview:

Unofficial Transcripts

Three Written Letters of Reference (both personal and professional are accepted)

Required Documents Before the start of Internship:

PA Child Abuse Clearance

PA Criminal History Clearance

FBI Fingerprints (Shuman Service Code: 1KG738)

Physical Exam (Must have been completed within the last year)

TB Test (TB Test can be given at Shuman)

Applicants should email letter of interest and resume as attachments to:

Cheyenne Tyler, Residential Services Manager at Cheyenne.Tyler@Alleghenycounty.us