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**Allegheny County MBE Advisory Committee Meeting Minutes**  
**Facilities Management Conference Room, County Office Building**  
**Friday, March 25, 2016**  
**10:00 a.m.**

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**Advisory Committee Members in Attendance:**

M. Gayle Moss – Chair, MBE Advisory Committee  
Toni Silva – Supplier Relations Director, UPMC  
Austin Davis – Executive Assistant, Office of the Allegheny County Executive  
Roxanne Sewell – President, LJS Publishing/Talk Magazine  
Gregory Spencer – President/CEO, Randall Industries, LLC  
Marc Little – CEO/President, Minority and Women Educational Labor Agency (MWELA)

**Advisory Committee Members Absent:**

Larry Brinker – President/CEO, Brinker Group  
Victor Diaz – President, VideoTek Construction  
Abass Kamara – Partner, Carey Group  
Ola Jackson – Founder/CEO, Onyx Woman Network (OWN)  
Iftikhar Malik – President, Shawn Malik, Inc.  
James Overton – President/Principal Advisor, Overton Financial Group  
Barbara Pareas – Deputy County Manager, Office of the Allegheny County Manager  
Tim Stevens – Chairman, Black Political Empowerment Project (B-PEP)

**Also Present:**

Viola Baker – Office Manager, Allegheny County Department of M/W/DBE  
Lisa Edmonds – Deputy Director, Allegheny County Department of M/W/DBE  
Deborah Lewis – Contract/Certification Generalist, Allegheny County Department of M/W/DBE  
Dana Missouri – Administrative Assistant, Allegheny County Department of M/W/DBE

**Agenda:**

- I. Open Meeting**
- II. Introductions**
- III. Approval of Previous Meeting Minutes**
- IV. Director's Report**
- V. Old Business**
  - A. Consultant's Report**
- VI. New Business**
  - A. Ideas for Recommendations in 2016**
- VII. Miscellaneous**
- VIII. Adjournment**

**I. Open Meeting****II. Introductions**

M. Gayle Moss started off with introductions of new staff members in the M/W/DBE Department office. Committee members and new MWDBE Department staff introduced themselves and gave their titles. Afterwards, Deborah Lewis and Viola Baker left the meeting.

**III. Approval of Previous Meeting Minutes**

The minutes from the previous meeting on November 30, 2015 were reviewed and approved.

**IV. Director's Report**

Lisa Edmonds gave the Director's Report in Ruth Byrd-Smith's absence. She directed the Committee's attention to the 2015 M/W/DBE summary report in reference to the contract and participation and the PA UCP certification and ethnicity breakdown within the program.

In 2015, there were 545 total firms certified through Allegheny County; 418 were Annual Affidavits, which is the annual review process, and 127 were newly certified firms. Ms. Byrd-Smith was appointed to the Transportation Research Board—TRB Standing Committee. It is one of seven programs that make up the National Academy of Science, Engineering and Medicine that provides independent objective analysis and advice to the nation and conducts other activities to solve complex problems and to inform public policy makers. Ms. Byrd-Smith also sits on another new committee, the Inclusion and Certification Subcommittee for the Governor's Advisory Council on Diversity, Inclusion and Small Business Opportunities.

**V. Old Business**

Ms. Edmonds discussed PennDOT contracts. A question was posed with relation to a contract at the Jail for which the minority prime has a contract worth a half million dollars. Ms. Edmonds replied that it is a contract for dental services for the Jail. The County hired a consultant to provide medical services for the Jail, then decided to take it in-house. These are prime contracts. The company is Correctional Dental Associates. The County went through a number of transitions with health care providers at the Jail, but the dental

company has always stayed even though the transitions. They were there when the Health Department was running it, they were also there when Corizon was managing it and they are still there. They contract directly with the County and are therefore a prime vendor. The County provides the medical care. The County has a partnership with Allegheny Health Network (Highmark) who supplies the doctors and psychologists, but the nurses and remainder of the staff are County employees. Judge Joseph Williams is now head of their oversight board. Judge Williams took over and is doing an excellent job.

There are questions regarding the consultant's report regarding the M/W/DBE Department and minority firms. The answer was that the consultant's report has been finalized and approved and should be available to the Committee shortly.

**VI. New Business**

A discussion ensued regarding the piggyback contracts limit for M/W/DBE participation. Also, the Committee requested that Austin Davis provide a report at each Committee meeting, and that County Manager William McKain attend a Committee meeting.

**VII. Adjournment**

The meeting was adjourned.