

Allegheny County Human Relations Commission
Minutes of March 2, 2016 Meeting
Date/Time: March 2, 2016 at 8:30 a.m.
Location: Conference Room 1, Allegheny County Courthouse
First Floor
436 Grant Street
Pittsburgh, PA 15219

I. Call to order: 8:39 a.m.

Commission members present

Stephan Broadus, Chairperson
Mary Gibson, Vice Chairperson
Nicola Henry-Taylor
Jessica McCurdy
William Price
Dan Styche

Staff members present

Fran Liebenguth, Assistant County Solicitor and Counsel to ACHRC
Holly Grabowski, Employee Relations Coordinator, Department of Human Resources

II. Introduction of Guests: Chairperson Broadus recognized and welcomed

Katie Gittlen, Executive Assistant, County Executive's Office
Joe Catanese, Director of Constituent Services and Government Relations, Office of
County Council
Jan Chirdon, Analyst, Allegheny County Controller's Office

III. Approval of Minutes of the February 3, 2016 meeting: Commissioner Styche made a motion to approve the minutes. The motion was seconded by Commissioner Gibson and carried unanimously.

IV. Chairperson Update: Chairperson Broadus asked Ms. Gittlen for a status update on the appointment of a new Commissioner. Ms. Gittlen reported that resumes have been received and she will follow up with Mr. Austin Davis.

V. Staff and Committee Reports:

Law: Ms. Liebenguth reported that one new complaint had been received. The complaint is handwritten and difficult to understand - she is going to request that the complainant rewrite and submit it in paragraph form.

Ms. Liebenguth stated that the contract remains with the City. It is her understanding that the City's Law Department has to review and approve the contract which could explain the hold up. She will contact Sarah Kinter, Acting Chair of the City's Commission for follow-up.

Ms. Liebenguth reported that she spoke with County Solicitor Andy Szeffi regarding the Commission hosting an awards luncheon. It was determined that the Commission would need to develop a proposal and submit it to the County Executive for approval. Chairperson Broadus stated that the Commission has a budget and would use those monies for funding.

Ms. Gittlen suggested that a breakfast may be a better choice economically. Commissioner Price reiterated that they could utilize the space in his building free of charge. Commissioner Styche stated that he would like the event to be held in the summer/fall and requested a motion to move forward. Commissioner Henry-Taylor made the motion to form a sub-committee to determine specifics. The motion was seconded by Vice Chairperson Gibson and carried unanimously. Commissioner Price offered to host the initial meeting in his office.

Human Resources: None.

- VI. Announcements and Open Floor: Vice Chairperson Gibson requested that Chairperson Broadus add "Community Outreach" as an item on the agenda going forward.

Commissioner Styche shared a flyer regarding a motorcycle run that will take place in June to benefit the Kane Foundation.

Vice Chairperson Gibson stated that she would set up a Google calendar for the Commission. The calendar will be utilized to identify when events take place so that the Commissioners can attend.

Vice Chairperson Gibson reported that an affordable housing event with the City will be taking place on March 7, 15, 23 and 29th and that she would be attending on the 29th. She will distribute pamphlets and business cards. She suggested if anyone does attend be sure to complete the survey at the end.

Vice Chairperson Gibson informed the Commission of a fairly new initiative called the Affirmatively Furthering Fair Housing Task Force. She believed there would be an opportunity for the Commission to help mold the task force while it is still developing. She suggested that the Commission become familiar with its policies, practices and by-laws so they can assist them with promoting fair housing.

Vice Chairperson Gibson shared that she will be attending an event on March 14 that is part of the DHS LGBTQ Community of Practice that will focus on youth and support in the educational system.

- VII. Adjournment: A motion was made by Commissioner Styche to adjourn at 9:12 a.m. The motion was seconded by Vice Chairperson Gibson and carried unanimously.

Vice Chairperson Gibson and Commission Styche shared that Chairperson Broadus would be hosting "A Lesson Before Dying" at the Prime Stage Theatre on March 12 and would be discussing race related issues in the Criminal Justice System.