

Allegheny County Human Relations Commission
Minutes of January 6, 2016 Meeting
Date/Time: January 6, 2016 at 8:30 a.m.
Location: Conference Room 1, Allegheny County Courthouse
First Floor
436 Grant Street
Pittsburgh, PA 15219

I. Call to order: 8:33 a.m.

Commission members present

Stephan Broadus, Chairperson
Mary Gibson, Vice Chairperson
Jessica McCurdy
William Price
Dan Styche

Commission member not present

Nicola Henry-Taylor

Staff members present

Nichole L .Nagle, Employee Relations Manager, Department of Human Resources
Holly Grabowski, Employee Relations Coordinator, Department of Human Resources

II. Introduction of Guests: Chairperson Broadus recognized and welcomed

Katie Gittlen, Executive Assistant, County Executive's Office
Joe Catanese, Director of Constituent Services and Government Relations, Office of
County Council
Jan Chirdon, Analyst, Allegheny County Controller's Office
Molly Born, Pittsburgh Post-Gazette

III. Chairperson Update: In response to an inquiry made by Chairperson Broadus, Ms. Gittlen said they are working to appoint a new commissioner. Chairperson Broadus also spoke briefly about Mayor Peduto's request for resignations from all Commissioners who serve on the Pittsburgh Commission on Human Relations.

IV. Approval of Minutes of the December 2, 2015 meeting: Commissioner Styche made a motion to approve the minutes. The motion was seconded by Vice Chairperson Gibson and carried unanimously.

V. Staff and Committee Reports:

Law: Chairperson Broadus provided an update on behalf of Ms. Liebenguth. He informed everyone that no new complaints have been received; that Ms. Liebenguth filed a brief in opposition of de novo review of the Commission's final order in the Hutter appeal; that the contract with the City Commission has not been fully executed, but is in its final stage of review; and that the conference call regarding the MOU with the PHRC has to be rescheduled. He also said Ms. Liebenguth will forward a copy of the updated Master Case List and coordinate with each compliance review section to determine if a follow-up conference call needs to be arranged.

Human Resources: Ms. Nagle distributed a list of County Council Districts and Representatives, which was provided by Mr. Catanese. Vice Chairperson Gibson suggested Human Resources provide Mr. Catanese Commission Brochures and business cards for Council Members.

- VI. Announcements and Open Floor: Commissioner Styche said he is likely to attend an event sponsored by the City of York Human Relations Commission. Commissioners Henry-Taylor and Price will attend a luncheon hosted by Vibrant Pittsburgh. Commissioner Styche requested that Human Resources begin to track all inquiries received by HR regarding the Commission. Ms. Nagle commented that very few emails are received and that she will work with Paula Mathews, Administrative Assistant, to develop a system to track emails, phone calls and written inquiries. Ms. Chirdon noted that the Controller's Office refers employees to the Department of Human Resources. A brief discussion regarding the Compliance Review Committee meeting schedule followed.
- VII. Adjournment: A motion was made by Commissioner Styche to adjourn at 9:46 a.m. The motion was seconded by Vice Chairperson Gibson and carried unanimously.