

Allegheny County Human Relations Commission
Minutes of September 6, 2017 Meeting
Date/Time: September 6, 2017 at 8:30 a.m.
Location: Conference Room 1, Allegheny County Courthouse
First Floor
436 Grant Street
Pittsburgh, PA 15219

I. Call to order: 8:37 a.m.

Commission members present
Stephan Broadus, Chairperson
Dan Styche, Vice-Chairperson
Jessica McCurdy
William Price, via phone
Betsy Magley, via phone
Nicola Henry-Taylor, via phone

Commission members not present
Carey Cummings

Staff members present
Holly Grabowski, Employee Relations Coordinator, Department of Human Resources
Fran Liebenguth, Assistant County Solicitor and Counsel to ACHRC

II. Approval of Minutes of the August 2, 2017 meeting: Vice Chairperson Styche made a motion to approve the minutes. The motion was seconded by Commissioner McCurdy and carried unanimously.

III. Chairperson Update: None.

IV. Staff and Committee Reports:

Law: Ms. Liebenguth reported that no new cases have been filed.

Ms. Liebenguth suggested that the Commissioners consider revising the Complaint Intake form so that the investigation process could be more streamlined. She also suggested using the City's forms as a guide and include a questionnaire.

HR: Ms. Grabowski reminded the Commission that the Pennsylvania Human Relations Commission was accepting nominations for their 2017 Partnership Star Awards until September 15, 2017. Vice Chairperson Styche volunteered to nominate the Commission for their work on the Diversity Awards and would complete the application for Chairperson Broadus' review.

V. Community Events: None.

VI. Announcements: Vice Chairperson Styche reported that seven school districts have responded to attend the luncheon for the 2nd Annual Diversity Awards. Additional emails and hard copies of the letter have also gone out. At Commissioner Henry-Taylor's request Vice

Chairperson Styche will send the Commissioners a listing of the schools that have been invited.

Commissioner Henry-Taylor recommended marketing the awards luncheon through a press release. Vice Chairperson Styche stated that he would have a discussion with Allegheny County's Director of Communications. Commissioner Magley suggested reaching out to the previous winner's local newspapers to gain exposure regarding the event.

- VII. Adjournment: A motion was made by Vice-Chairperson Styche to adjourn at 8:51 a.m. The motion was seconded by Commissioners McCurdy and Price and carried unanimously.