

Allegheny County Human Relations Commission
Minutes of December 6, 2017 Meeting
Date/Time: December 6, 2017 at 8:30 a.m.
Location: Conference Room 1, Allegheny County Courthouse
First Floor
436 Grant Street
Pittsburgh, PA 15219

I. Call to order: 8:35 a.m.

Commission members present

Dan Styche, Acting Chairperson
Stephan Broadus, Chairperson (via phone)
Betsy Magley (via phone)
Jessica McCurdy
William Price

Commission members not present

Carey Cummings
Nicola Henry-Taylor

Staff members present

Nichole L. Nagle, Employee Relations Manager, Department of Human Resources
Holly Grabowski, Employee Relations Coordinator
Fran Liebenguth, Assistant County Solicitor and Counsel to ACHRC

II. Approval of Minutes of the October 4, 2017 meeting: Commissioner Price made a motion to approve the minutes. The motion was seconded by Commissioner McCurdy and carried unanimously.

III. Chairperson Update: Acting Chairperson Styche spoke about Baldwin-Whitehall School District's Newsletter including an article about the Diversity Award program. He and Commissioner Price spoke about the Diversity Luncheon, which was well attended. Several school districts expressed interest in attending a Commission meeting or having Commissioners present information at their schools. Acting Chairperson Styche said he will contact school districts again in January.

IV. Staff and Committee Reports:

Law: Ms. Liebenguth reported three new complaints were received within the past week. The case list will be updated and distributed. She also will forward the complaint questionnaire to Human Resources so that it can be posted on the Commission's website. Acting Chairperson Styche inquired about an on-line complaint submission process. It was agreed that the form would be made fillable and HR would follow up with the Division of Computer Services regarding an on-line submission process. He also suggested some updates to the website and pamphlet.

V. Announcements: Acting Chairperson Styche wished everyone Happy Holidays.

VI. Adjournment: A motion was made by Commissioner Price to adjourn at 8:45 a.m. The motion was seconded by Commissioner McCurdy and carried unanimously.