



ALLEGHENY COUNTY
OFFICE OF PROPERTY ASSESSMENTS
INTERIM ASSESSMENT APPLICATION
For Municipality and School District Use ONLY

Return by mail to: 542 Forbes Ave., room 347 **OR** by email: Interims@AlleghenyCounty.US
 Pittsburgh, PA 15219
 Attn: Interims

NOTE: Allegheny County operates on a calendar year basis for taxation purposes. Our Interim valuations will be for a full calendar year as if the improvement had been in place January 1. The requesting taxing body must determine the proportionate part to apply to their fiscal year remaining after the property was improved.
 *** All information must be complete and correct. Incomplete applications will be denied. ***

REQUESTOR	Taxing Body Name: _____ Requestor Name: _____ Email: _____ Mailing Address: _____ _____ Phone Number _____ Date of Application: _____
PROPERTY INFORMATION	School District <input type="checkbox"/> Check one: Municipality <input type="checkbox"/> Calendar Year on Occupancy Permit (this will be the interim year to be issued): _____ Parcel ID #: _____ Property Address: _____ _____ Owner Name: _____ Date Owner Purchased this Property: _____ Building Permit #: _____ Date Issued: _____ Cost: _____ Occupancy Permit #: _____ Date Issued: _____ (Attach both permits) Description of Work: _____ _____ Is this parcel in a new subdivision? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, Plan Name _____ Child Lot # _____ Does this parcel ID # belong to the Parent parcel being subdivided <input type="checkbox"/> or to the Child parcel (post-subdivision) <input type="checkbox"/>

OPA
Time Stamp



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24 P.S. SECTION 6-677.1**

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The Allegheny County Office of Property Assessments policy on accepting Interim Assessment Applications from municipalities and school districts requires the following:

1. The request must be placed by or on behalf of a taxing body that has an approved ordinance or resolution allowing interim assessments of new buildings or major improvements not in the current tax duplicate. A copy of the local ordinance or resolution authorizing interim assessments must be on file with the Allegheny County Office of Property Assessments (OPA).
2. Interim requests made to OPA must be submitted on the approved OPA Interim Application form. All information on this form must be provided and must be accurate. Forms that have missing or erroneous entries will be denied.
3. Copies of both the building permit and the final occupancy permit must be included. Providing only the permit numbers and issue dates is insufficient.
4. Only Interim Applications for major improvements will be considered. Major improvements refer to new construction and additions that add living or work area to a property.
5. Interim applications must be filed within twelve months of completion of the improvement, with completion determined by the date listed on the final occupancy permit. Applications received after this period will be considered untimely and will be denied.
6. Interim applications must include the name of the property owner. Applications that list only the name of the builder will be denied. Note, the building permit may be in the builder's name, but the interim application must show the owner name.
7. For interim applications on parcels within a new subdivision plan: If the child parcel does not yet exist, it is acceptable to list the parent parcel on your application. But please do note on the application that there is a pending subdivision. Provide the child parcel's street address and lot number if known. When OPA issues the interim, it will be on the child parcel, not the parent parcel.