

THIS FORM IS TO BE USED FOR MAIL IN REQUESTS ONLY

COMPLETE THIS FORM TO ACQUIRE A CERTIFIED COPY OF YOUR DOCUMENT.

Owner's Name: _____

Property Address: _____

Parcel ID or Lot & Block Number: _____

Municipality: _____

Approximate Year Purchased: _____

Deed Book Volume: _____ Page (If Available) _____

Contact Name: _____

Mail Certified Copy to: _____

Daytime Telephone
or
Cellphone Number: _____

Send completed form and **MONEY ORDER** to:

Department of Real Estate
Attn: COPY DEPARTMENT
County Office Building, Room 101
542 Forbes Avenue
Pittsburgh, PA 15219

*Personal Checks and Cash are **NOT** accepted for payment.*

Cost for Certified Copy is: \$10.00