

# **POLICE ACADEMY RECRUIT FACT SHEET** (rev. 2/18)

**Police Recruit Applicants MUST meet ALL of the following requirements, as mandated by the Municipal Police Officers' Education and Training Commission (M.P.O.E.T.C.) and the Allegheny County Police Training Academy:**

## ❖ **Prior to Acceptance:**

- Provide proof of U.S. citizenship or copy of birth certificate
- Provide copy of DD214 – Veterans only
- Be at least 18 years old
- Have a high school diploma or GED equivalency and produce an official transcript
- Pass a basic physical exam, including a drug test urinalysis, performed by your doctor
- Successfully complete a Cooper physical conditioning test, in the 30<sup>th</sup> percentile, based on age and gender
- Have a valid Pennsylvania driver's license, as verified by PENNDOT
- Have NO criminal convictions for misdemeanor 2 or higher offenses, as verified by PA State Police check and a FBI criminal history check. Also, candidates must be probation free.
- Pass a Minnesota Multi-Phasic Personality Inventory (MMPI) test and determined to be psychologically capable of exercising appropriate judgment and restraint by a PA licensed psychologist or psychiatrist
- Be able to read at no less than the ninth grade level, as established through the administration of the Nelson-Denny Reading Test
- Pay a non-refundable application fee of \$50.00 (to be credited toward tuition fee) with your application, in the form of a **certified check** made payable to **Treasurer of Allegheny County** (this becomes part of your tuition)

## ❖ **On or before the first day of class:**

- Pay tuition in full, in the form of a certified check only! Purchase sufficient uniforms, tie, shoes, PT gear, padlock, etc. as specified by the Academy

## ❖ **For graduation:**

- Successfully complete 5 modules of training of training with a minimum average of 80% for each module. (MPOETC requires dismissal from the Academy upon failure of any one module and requires candidate to repeat entire curriculum.)

## ❖ **Interview**

Approximately 4 to 6 weeks prior to the first day of class you will be scheduled for a physical ability test and interview, at the Academy. You will be given several forms, which require prompt attention. To insure that you arrive in uniform on the first day of class – it is strongly recommended you place your clothing order soon after your interview.

## ❖ **Tuition, fees, expenses, and other requirements & other information:**

- Full tuition is \$5,000.00. **\$4,950.00** is due first day of class (\$5,000 - \$50 app. fee) **Certified Check Only** made payable to: **Treasurer of Allegheny County**.
  - Applicant is responsible for the following:
    - \$34.00 to PENNDOT –license verification
    - \$10.00 to the PA State Police for criminal history check
    - Your doctor's fee for physical exam
    - Psychologist fee for MMPI
    - Fee for Nelson-Denny reading test
    - Any fee to obtain HS transcript
    - Provide a padlock for your locker
    - Fee for FBI Criminal History
  - Uniforms – cadets are required to purchase (at own expense), wear and maintain a specific uniform (minimum 2 sets of shirts and trousers – see attached list) There will be regular as well as unannounced inspections
  - M.P.O.E.T.C. requires 100% attendance and the Academy requires prompt arrival for morning roll call. Classes are Monday through Friday – 07:30 a.m. to 4:00 p.m.
  - You will receive, and sign for, a handbook of rules and regulations, and will be expected to abide by them.
- ## ❖ **The following will be provided as part of your tuition:**
- Required books, notebook and paper
  - Use of a Glock model 17 semi-automatic pistol and an adequate amount of ammunition
  - Use of police vehicles for patrol procedures and defensive driving classes
  - Over 900 hours of quality Act 120 training presented by MPOETC certified staff and adjunct instructors.

**Please note: Applications will not be processed without an accompanying \$50.00 certified check. Completion of application requirements does NOT guarantee acceptance into the program and/or graduation. Additionally, successful completion of our program does NOT certify you as a police officer in our Commonwealth.**