

# ALLEGHENY COUNTY WINE & SPIRITS FESTIVAL 2025 VENDOR APPLICATION

Saturday, July 19, 2025  
Hartwood Acres Park

Company Name: \_\_\_\_\_

Vendor Type: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Website Link: \_\_\_\_\_

**INSURANCE:** A certificate of Insurance must be submitted at least 2 weeks prior to the event. The certificate holder must include the following: type of insurance coverage you currently carry; show County of Allegheny as the certificate holder; and have policy endorsed to name the County of Allegheny and Its Officers, Agents, and Employees as Additional Insured. **NO EXCEPTIONS.** Example insurance certificates are available upon request.

**FEES:** A **\$200** fee must be made prior to vendor selection. If those selected attend for the entirety of the event and fulfill their duties as a vendor, they will receive a \$100 refund after the completion of the event.

**PAYMENT:** After this application is submitted, selected vendors will receive an invoice with the above amount. Payment may be made by card or by check.

Card payments: Made by calling 412-350-7748 and giving the invoice number.

Check payments: Made out to *Allegheny County Treasurer* and mailed to 542 Forbes Avenue, Room 211, Pittsburgh, PA 15219, ATTN: Brooke Bossong.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please email completed applications to [Brooke.Bossong@AlleghenyCounty.US](mailto:Brooke.Bossong@AlleghenyCounty.US)**