



Ski Slope Assistant Facility Manager

Job Summary

Under the supervision of the Parks Director and the Park Manager this position is responsible for the daily management of operations of the Boyce Park Ski & Snowtubing Area.

Explanatory Comments

The work activities of this position are mainly concerned with the facility management of a large park facility including planning, programming, overseeing the collection of fees, compiling weekly reports, and maintaining the facility. The incumbent may also instruct employees in the duties and responsibilities of their position. The incumbent is responsible for keeping records and preparing financial and attendance reports for the facility.

The Ski & Tubing Area operates mid-December until mid-March and requires employees to work evenings, weekends, and holidays.

Training and Experience Required

This position requires at least a high school education or its equivalent. Management experience is preferred. An interest or background in skiing is also helpful.

Major Duties

- Assist in the daily operations of a ski and snowtubing facility.
- Supervise employees engaged in the various tasks required to operate a ski and snowtubing facility.
- Schedule staff accordingly to meet safety requirements and efficient levels.

- Ensure compliance with state regulations
- Coordinate with lift maintenance & snow making contractor, ski patrol, and park maintenance
- Follow cash handling procedures
- Complete daily and weekly sales and attendance reports.
- Promote positive public relations and provide customer service.

Wages

- \$16-20/hour based on experience

The above statements reflect a general description of this position and are not intended to be an all-inclusive list of tasks which an employee may be assigned including alternate functions from time to time, both within and outside of their assigned department. This includes working in ski/snowboard rentals, and ticket sales.

Questions?

Contact the Parks Recreation Office at 412-350-2468.

Ready to apply?

1. Complete the [Seasonal Employment Application](#).
2. Email ParksSeasonalEmployment@alleghenycounty.us with the job title in the subject line.