John K. Weinstein

Allegheny County Treasurer
Special Tax Division

Allegheny County Rental Vehicle Tax Statement

Rental Vehicle Tax - Coupon Instructions

Step 1	Complete coupon information by inserting the establishment's **Account Number**; **Date Due** (15th of month); and the **Filing Period** (Month, Year) for this specific payment. If this is a **NEW** account or a **CHANGE OF ADDRESS**, please call 1-877-893-7465 **BEFORE** submitting payment.
Step 2	Complete the establishment's Name, Address and City, State, Zip on the coupon.
Step 3	Enter the total number of Gross Rental days for all rental vehicles on Line 1. This is the aggregated number of rental days on every car, van, truck, trailer, or other motor vehicle rented for a period of twenty-nine(29) or fewer days.
Step 4	Enter the Total Exempt Days on Line 2 from any person or entity that is exempt from paying the Rental Vehicle Tax.
Step 5	Subtract Line 2 from Line 1 and enter on Line 3. This is the Total of Taxable Days that is subject to the Tax.
Step 6	Multiply amount entered on Line 3 by $2.00 and enter on Line 4.
Step 7	If you have a Balance Forward (past amount due) or need to confirm a Balance Forward, please call 1-877-893-7465 to obtain the correct dollar amount.
Step 8	Add Lines 4 and 5 and enter on Line 6. ***This is the amount of Tax Due.*** If there is no tax due for the period, a coupon **must** be filed. Enter "No Tax Due" on Line 6.
Step 9	Sign the coupon, print name, and enter telephone number.
Step 10	Make check payable to **John K. Weinstein**, Allegheny County Treasurer. **Do not send cash.** Detach coupon and mail with payment to Allegheny County Treasurer, Special Tax Division—Room 217, 436 Grant Street, Pittsburgh, PA 15219.

PLEASE TEAR & RETURN BELOW COUPON WITH YOUR PAYMENT. BE SURE TO WRITE YOUR ACCOUNT NUMBER ON THE FRONT OF YOUR CHECK AND MAKE CHECK PAYABLE TO
JOHN K. WEINSTEIN, ALLEGHENY COUNTY TREASURER

cut here — cut here

Account Number	Date Due

Filing Period _____

Name _____

Address _____

City, State, Zip _____

I hereby certify that I have examined this return and it is correct to the best of my knowledge.

Signature _____

Print Name _____

Telephone Number _____

ALLEGHENY COUNTY MONTHLY RENTAL VEHICLE TAX COUPON

1. Total Number of Gross Rental Days	
2. Less Total Exempt Days	
3. Taxable Days (Line 1 - Line 2)	
4. Net Tax Due (Line 3 x $2.00)	$
5. Balance Forward	$
6. Total Payment Due (Lines 4 & 5)	$

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