



## What we do AT DHS

*DHS is responsible for providing and administering a wide range of publicly-funded human services to Allegheny County residents including:*

- services for older adults
- mental health and drug and alcohol services (includes 24-hour crisis counseling)
- child protective services
- supports coordination for individuals with a diagnosis of intellectual disability
- at-risk child development and education
- hunger services
- emergency shelters and housing for the homeless
- non-emergency medical transportation
- job training and placement for public assistance recipients and older adults

DHS provides these services through an extensive range of information exchange, prevention, early intervention, case management, crisis intervention and after-care.

**DHS is** responsible for providing and administering publicly funded human services to Allegheny County residents.

### **DHS Principles**

All services will be:

- High quality, comprehensive and accessible.
- Individualized and designed to be respectful of the unique cultural characteristics of each individual and/or community.
- Integrated and offered through a team approach that recognizes the capacity of individuals and families to identify their own strengths, needs and goals; create relationships and natural supports; and take steps necessary to accomplish these goals.



### **Human Services Building**

One Smithfield Street, Fourth Floor  
Pittsburgh, PA 15222  
phone: 412-350-5701  
fax: 412-350-4004  
[www.alleghenycounty.us/dhs.aspx](http://www.alleghenycounty.us/dhs.aspx)

## *DHS is an Inclusive Agency*

The Allegheny County Department of Human Services does not discriminate against anyone on the basis of a protected class including: race; color; religion; national origin; ancestry or place of birth; sex; gender identity or expression; sexual orientation; disability; marital status; familial status; age (40 and older); use of guide or support animal because of blindness, deafness or physical disability.

*Produced by the Office of Community Relations, 9/2016*

## DHS Careers

Opportunities to

# JOIN OUR TEAM





# Make *an* Impact

The Allegheny County Department of Human Services is nationally recognized for innovative approaches to providing human services to county residents and offers a range of opportunities to new and experienced job seekers looking for a rewarding career that pairs personal accomplishment with community betterment. From internships to unique opportunities for recent graduates to specialist and management positions, careers start and grow here.

## *Allegheny County DHS* Job Opportunities

Obtain details about all Allegheny County DHS job opportunities here:

[www.alleghenycounty.us/dhs/jobs.aspx](http://www.alleghenycounty.us/dhs/jobs.aspx)

### Full-time Positions

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Compensation for jobs in this section includes a competitive salary and a generous benefits package.

- **Pennsylvania State Civil Service Commission**  
SCSC merit-based positions are the majority of positions at DHS. Caseworkers in the child welfare system, case workers and case managers in the older adults system, office support staff, and many others all go through the SCSC application process.
- **Allegheny County Department of Human Resources**  
DHS positions filled directly through Allegheny County Human Resources include those of most DHS senior management staff as well as certain program-support staff.

### Employee Benefits

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The benefits package for employees of Allegheny County includes:

Medical  
Dental  
Vision  
Pension Plan

For eligibility information on student loan forgiveness via Public Service Loan Forgiveness Program, visit [www.myfedloan.org](http://www.myfedloan.org)

### For Students

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#### Internships with DHS

Internships at DHS are paid, full- or part-time, and occur during the summer or school year. Interns may find positions in any of the DHS offices.

#### KEYS AmeriCorps Service Corps

KEYS members make a positive difference in the lives and communities of at-risk youth and earn a stipend to put toward their education.

## *Other* Opportunities

### DHS Caregiving & Volunteering

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#### Caregiving:

Committed, qualified individuals are always needed to provide scheduled or residential care to a child, older adult or an adult with a disability. Reimbursement is offered for these opportunities.

[www.alleghenycounty.us/dhs/caregiver.aspx](http://www.alleghenycounty.us/dhs/caregiver.aspx)

#### Volunteering:

Volunteers are always welcomed to help out at a number of DHS events benefitting the community's children and youth.

[www.alleghenycounty.us/dhs/volunteer.aspx](http://www.alleghenycounty.us/dhs/volunteer.aspx)

### Additional resources for human services jobs

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- Nonprofit Talent
- Great Lakes Behavioral Research Institute
- Donnelly-Boland and Associates