

Save the Dates

Service Coordination New Hire Training

Registration for each training will be closed 2 weeks prior to Day 1 of each session

2020:

January 7, 8, 9, 13, 14 *please note that days 4 and 5 are on Monday and Tuesday for this session

Optional session: February 12-SOGIE

March 10, 11, 12, 17, 18

Optional session: April 15- "Commercial Sexual Exploitation of Children"

May 5, 6, 7, 12, 13

Optional session: June 17- TBD

July 7, 8, 9, 14, 15

Optional session: August 12- TBD

September 8, 9, 10, 15, 16

Optional session: October 14- TBD

November 3, 4, 5, 12, 13 *please note that days 4 and 5 are on Thursday and Friday for this session*

Optional session: December 16- TBD

Training Times: 9:00am – 4:30pm each day.

Registration starts at 8:30am *Continental Breakfast & Lunch Provided*

**Persad Center, Inc.
5301 Butler St #100, Pittsburgh, PA 15201**

*****Persad is located on Butler Street between McCandless Ave and 54th Street and almost directly across from 53rd Street.**

Some map systems do not take you directly to the building. Look for the chain link fence with Persad signs and a large parking lot. The building sits back from the street*
If you need help with directions, call Persad front desk at 412-441-9786**

****Free parking is available****

Who is to Attend?

Service Coordinators who have been hired on or after May 1, 2013 are required to attend the 5 day series. Service coordinators are required to complete a Post test. The test will be completed on day 5 of the training and when all 5 days have been completed. (If staff need to make up days, facilitators will ensure that the tests will be emailed to them at a later date). Service Coordinators are permitted to attend any session as a refresher pending supervisor approval. The optional sessions will also be open to all other service lines depending on availability.

***Please register by completing the training registration form and then email or fax it to Brian Mahoney at: 412-350-7256 or Brian.Mahoney@alleghenycounty.us**
Please register by using the form only. No emails.

***All staff attending the trainings will be expected to bring the power point presentations with them.**

The presentations are online and can be found at this link:

http://www.alleghenycounty.us/dhs/spa/new_hire_presentations.aspx

Please visit this link prior to the training to print out your handouts and power points

***All participants will receive a certificate that will include modules completed and training hours achieved. Certificates will be sent to supervisors upon completion of full training.**



In case of inclement weather, the training will be cancelled if the PITTSBURGH PUBLIC SCHOOLS ARE CLOSED for that day. In the event of a delay the training will take place at the normal time.

If you have any questions, please contact:

Libby Kane at 412-350-6937 libby.kane@alleghenycounty.us

OR

Kylee Joyce at 412-350-3353 kylee.joyce@alleghenycounty.us