

MBE Advisory Committee Conference Call August 5, 2010

Participants:

Ruth Byrd-Smith – Allegheny County M/W/DBE Department
Lisa Edmonds – Allegheny County M/W/DBE Department
Kenneth Huston – Huston Trust, Inc.
M. Gayle Moss – NAACP Pittsburgh Branch
Toni Silva – UPMC
Tim Stevens – B-PEP

Absent:

Dennis Davin – Allegheny County Department of Economic Development
Victor Diaz – Pittsburgh Metropolitan Area Hispanic Chamber of Commerce
Mark Patrick Flaherty – Office of the Allegheny County Controller
Amy Griser – Allegheny County Department of Budget and Finance
Timothy Johnson – Allegheny County Department of Administrative Services
Abass Kamara – Pittsburgh Penguins
Marc Little – MWELA
Iftikhar Malik – Shawn Malik, Inc.
Joseph Olczak – Allegheny County Department of Public Works
Joyce Query – I2, Inc.
Im Sook Reinhart – Controls Link, Inc.

Ruth Byrd-Smith read over the feedback from other advisory-type committees at Allegheny County as compiled by Amy Griser:

- Time commitment depends on what you want the committee to do. Some committees are quite structured and meet for 2-3 hours bimonthly. At the other extreme, some committees meet ad-hoc and perhaps once yearly for an hour or so. It's important to carefully craft the agenda. Chairs typically convene meetings but have little role otherwise.
- Do not have someone with a current contract be a chair.
- Committees are staffed in some cases with County employees.
- Chairs are rotated at yearly or biennial intervals.

There was unanimous agreement amongst the Committee members participating in the conference call that there should be a Chair. Ms. Byrd-Smith then delivered the results of the questionnaires regarding the Chairmanship issue:

- Chair Nominees: M. Gayle Moss and Tim Stevens
- Vice Chair Nominee: Joyce Query

The M/W/DBE Department will create and send an electronic voting form to the Advisory Committee, which Committee members will fill out and return to the M/W/DBE Department. The voting results will be delivered electronically on August 16, 2010.