APPEAL POSTPONEMENT REQUEST FORM

REQUEST MUST BE SUBMITTED 7 DAYS PRIOR TO THE SCHEDULED HEARING DATE.

NO SECOND POSTPONEMENTS.

Date: _____

Property Address: _____

Parcel Identification Number: ☐☐☐☐ - ☐ - ☐☐☐☐☐ - ☐☐☐☐ - ☐☐

Municipality: _____ **School District**: _____

Date and Time of scheduled hearing: _____ at _____

Reason for postponement request: _____

Is this your first postponement request? ☐ Yes ☐ No (Only one postponement per party is permitted.)

NOTICE: You will receive notification via US Mail that your hearing was postponed. You will also receive a rescheduled hearing notice informing you of the new date and time of the hearing. This notice will be sent via US Mail **7 days** prior to the rescheduled hearing date. *To receive notice(s) via email, please check box below and provide email address.*

Party requesting the postponement: ☐ Email my notice

☐ Property Owner or Authorized Representative *(please provide email address of both parties)*

☐ Municipality Representative ☐ School District Representative

Name: _____ ***Signature:*** _____

Owner Email Address: _____ **Owner Representative Email Address:** _____

Municipality or School District Solicitor Email Address: _____ **Telephone Number**: _____

This form can be submitted via email to appealpostponement@alleghenycounty.us , fax to **412-350-3008** or US mail to the **Office of Property Assessments, 331 County Office Building, 542 Forbes Avenue, Pittsburgh, PA 15219.**

☐ By submitting this form, I verify that I am the property owner, authorized representative, or taxing body representative and I understand that false statements made herein are subject to the penalties of 18 Pa. C.S.A. §4904 relating to unsworn falsification to authorities.

10/9/2014